

COURSE COMPACT

Course: BUS 211

Course Title/ Credit Units: Principles of Management I (2 UNITS)

Course Status: COMPULSORY

Course Duration: 2 Hours

Lecturer's Data:

Name: Dr. Mrs. Alao, Esther Monisola

Qualifications Obtained: HND (Accountancy), MBA, PGDE, PhD

Department: BUSINESS STUDIES

Faculty: Business and Social Sciences (CBS)

E-mail: alao.monisola@lmu.edu.ng

Office Location: Room 117, First Floor, 2nd College Building

Consultation Hours: Wednesdays & Thursdays, 12 – 2 p.m.

Definition of management; Need for theory and techniques of management, managerial transformation process, evolution of management theory, theories of management, concept of a manager, management functions. Planning, organizing and control processes.

Course Justification

The essence of the study is to expose the students to the basics of management, understanding the evolution of theories in management and its application in organizations. The observed management systems will be premised in management theories that were previously studied thus extending the students' acquired knowledge in management.

Students shall further acquire knowledge of who a manager is,, his roles in organizations as well as basic management functions.

Course Objectives / Goals

On the completion of this course:

- i. Students will be able to appreciate and understand the importance of management ideals as it affects organizations and their activities.
- ii. Students will benefit from the knowledge of theories as it affects individual and organization performance.

- iii. Students will be able to appreciate and apply the basics of management in future endeavour.

Course Outline

- Weeks 1 Introduction to, and meaning of management.
- Week 2 The Need for Theory and techniques of Management
- Week 3 The Managerial Transformation Process
- Week 4 Evolution of Management Theory
- Weeks 5-7 The Theories of Management --- Principles of Administration
 - Scientific Theory of Management
 - Human Relations Approach
- Week 8 The Concept of a Manager
- Week 9 Mid- Semester Examination
- Weeks 10-11 Management functions.
- Weeks 12-13 Planning, Organizing and Control Functions
- Week 14 Class Presentations & Revision

Structure of Programme / Method of Grading

Structure of programme based on course outline and Landmark University grading method

Continuous Assessment (CA) – Test	-----	10%
Assignment	-----	10%
Students’ Presentations	-----	10 %
Examination (EX)	-----	70%
Total	-----	100%

Lecture Delivery Strategies:

- Interactive Discussion Classes
- Tutorials/Students Presentations
- Use of Audio Visuals on management
- Use of Projector

Lectures are delivered in the classroom with teaching aids such as Whiteboard, whiteboard marker, visual and audio-visual aids.

Recommended Reading

1. Theoretical Concepts & Scope of Management – A Re-Appraisal of Management Principles by Otokiti, Sunday Oyewole, PhD
2. Nwachukwu C.C., Management Theory and Practice. Revised Edition. Africana First Publishers.
3. Ayo Oni, Management Theory and Practice. Published by El-Toda Ventures Ltd.
4. Koontz O'Donnel Wehrich, Management. International Student Edition 7th
5. Administrative Theories and Management Thought. R.K.Sapru 2nd Ed. Eastern Economy Edition. Prentice-Hall of India.
6. Organization Behaviour – Human Behaviour at Work. John W. Newstrom 13th ed. McGraw Hill